



**MANAVA BHARATI**  
**INDIA INTERNATIONAL SCHOOL**  
Panchsheel Park (SOUTH), New Delhi-110017

MBS/ND/2022-23/FEB/001

31 January 2023

CIRCULAR

Dear Parent,

Sub: Late Fee Charges w.e.f January 2023

As a parent, you have an obligation not only towards your child to ensure that the education of the child is not interrupted but at the same time you have an obligation towards the School to pay the outstanding School fees /dues of your ward timely and regularly and not permit it to accumulate.

On the other hand, the School is also bound to ensure its operational feasibility for ensuring the best facilities and education to its Students, without any effect on their studies and for which Rule 166 of DSEAR, specifies the fine for late payment of the fees, which the school is entitled to charge, in case of delay in receipt of the School fee. The school has implemented a late fee charge of Rs. 25/-, a nominal deterrent charge, while for every day of delay in payment of the fees after the fifteenth of the month for which the payment becomes due. This is only to encourage the Parents to make timely payment of fees as they are equal partners with the School for ensuring the best education system to our Children. This charge should not be looked upon as a penal charge except for ensuring timely payment of fees. You will appreciate that the School functions and operates with the funds received from each Parent. This enables the School to pay staff salaries and other expenses. If not for your cooperation, it would be difficult for us to give quality education to our children.

Please be assured that we are committed to a holistic and progressive pursuit of education and excellence at all times and look forward to your cooperation in further strengthening the existing Parents – School partnership.

Sincerely,

Manager